

**MEETING OF THE HOUSING, PROPERTY AND CUSTOMER SERVICES CABINET  
MEMBER MEETING**

**WEDNESDAY, 15 APRIL 2020**

**RECORD OF DECISION**

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## Member Decision Record

<b>Decision Title</b>	
SUPPORTING COMMERCIAL TENANTS THROUGH COVID-19	
<b>Decision Details</b>	
<p>The Portfolio Holder for Housing, Property and Customer Services made this decision after considering the above report and taking advice from the Head of Finance.</p> <p>The decisions were:</p> <p>THE PORTFOLIO HOLDER APPROVES:</p> <ol style="list-style-type: none"> <li>1. THE OPTION OF A 3 MONTH RENT HOLIDAY FOR OUR COMMERCIAL TENANTS IN NEED.</li> <li>2. THE OPTION OF A 3 MONTH RENT-FREE PERIOD FOR OUR COMMERCIAL TENANTS IN MOST NEED, BY APPLICATION ONLY.</li> </ol> <p>In consultation with the Chairman of the Council it was agreed that these decisions were to be considered an urgent item for Portfolio Holder approval and to waive call in requirements.</p>	
<b>Reason for Decision</b>	
To seek approval for officers to provide a 3-month rent holiday to commercial tenants, or a 3 month rent-free period for those most in need.	
<b>Source of Delegation</b>	
<p><i>At a meeting with the Chief Executive on Thursday 19 March 2020, the Leader of the Council made a decision to postpone scheduled committee meetings and he delegated his executive decision powers to his Cabinet members.</i></p> <p><i>A record of the decision by the Leader can be found <a href="#">here</a>.</i></p>	
<b>Type of Decision</b>	
<input checked="" type="checkbox"/> Key Decision <input type="checkbox"/> Non-Key Decision	
<b>List of Background Papers</b>	
None	
<b>What alternative options were considered when making the decision?</b>	
Not to make a decision or delay to the next Cabinet meeting. Both were discounted as they did not provide a sufficient response to support commercial tenants affected by Covid-19.	
<b>What conflicts of interest were declared by any executive members consulted which relates to the decision?</b>	
None	
<b>Decision Made By</b>	Councillor Roger Bayliss – Portfolio Holder for Housing, Property and Customer Services

<b>Officer consulted prior to making the decision</b>	Tracy Bingham – Head of Finance and Section 151 Officer
<b>Date Decision Made</b>	15 April 2020
<b>Date Decision Published</b>	15 April 2020